



Seedlings Nursery & Pre-School

at

Great Horwood Church of England School

Administration of Non-Prescribed Children's Paracetamol Policy (Calpol)

September 2025

This policy was adopted on: 21 January 2026

Date of next review: January 2027

Signed: P.M. Shaw

Our Vision

'I am the vine; you are the branches. If you remain in me and I in you, you will bear much fruit; apart from me you can do nothing.' John 15:5

At Great Horwood Church of England School, the academic, emotional and spiritual well-being of all individuals is at the heart of all that we do; where everyone is valued. We are a safe, welcoming school within the heart of the village community that aims to provide all our children and adults with the learning opportunities to flourish, be healthy, grow in resilience and realise their full potential; being fully equipped and prepared for a successful future.

Inspired by Christian faith and rooted in the teachings, values and spirituality of the Church of England we embrace our core values of love, perseverance and respect where all individuals learn to value themselves and others.

We are committed to setting high standards of achievement within a caring and nurturing learning environment. We aim to provide opportunities for children to develop a curiosity of learning, a thirst for knowledge through play, and an exploration of the world around them.

Administration of Non-Prescribed Children's Paracetamol Policy (Calpol)

Seedlings Nursery & Pre-School at Great Horwood CE School adheres to this policy only in relation to administering non-prescribed children's paracetamol in the following circumstances.

- On registration, parents will be asked to complete the electronic medication consent for liquid children's paracetamol on Family. The nursery will supply the brand of Calpol unless otherwise notifying and agreeing with parents.
- If a child experiences a high temperature whilst at nursery staff will attempt to cool the child naturally and will continue to monitor their temperature. Staff will continue to monitor the child's temperature and they will contact parents and inform them of their child's condition. (see NHS guidance here <https://www.nhs.uk/conditions/fever-in-children/>)
- On parent's consent and prior completion of consent at registration staff will administer the liquid paracetamol. If we are unable to contact parents on any of the emergency contacts and the child had been in nursery for over 4 hours (i.e the specified length of time between doses) we will administer Calpol if we feel it is in the best interests of the child.
- Only 1 administration of liquid paracetamol will be administered. If parents have already administered paracetamol that day the nursery would only administer a 2nd dose in case of emergency i.e dangerously high temperature and only after the 4 hour time period has elapsed.
- Once liquid paracetamol, Calpol, has been administered parents will be required to collect their child to monitor at home.
- The child must not attend nursery if they are reliant on paracetamol (i.e Calpol) to keep their temperature within normal limits.
- If the child experiences no further episodes of a high temperature and can maintain a 'normal' temperature without reliance of paracetamol, they will be allowed to return to nursery the following day.
- Parents MUST inform the nursery if the child has been administered any medication prior to arriving at nursery.

- The dosage given will follow the guidelines provided on the medication unless a smaller dosage has been requested by parents or is deemed more appropriate based on the child's size and weight.
- Staff will record any medication administered.
- If the nursery feels the child would benefit from medical attention rather than paracetamol, we reserve the right to refuse nursery care until the child is seen by a medical practitioner.

Review:

This policy will be reviewed annually and before if any changes are required.

Paula Shaw

A handwritten signature in blue ink that reads "P.M. Shaw". The signature is written in a cursive style with a horizontal line underneath the name.

Headteacher

September 2025